his is the single best deterrent to the would-be thief in the residence hall, office or other residence.

Doors left unlocked for just one minute are a great risk. It takes about eight seconds to remove valuables from an unlocked room.

Many rip-offs occur while the occupant is on the same floor, having left for one minute to use a bathroom or visit a neighbor.

Lock valuables in a cabinet, closet or drawer with a good security lock.

KEEP YOUR KEYS!

• Do not loan keys to anyone; their carelessness may lead to your loss.
• Do not ID key rings with your address; duplicates can be used at a later date.
• Do not leave keys lying around or in unused clothing; duplicates can be made.
• Keep keys immediately ready in hand when arriving at a car or residence.
• If lost or stolen, notify University Police or issuing agent immediately.
• Do not prop doors open or jam locks for intended visitors. You may be responsible for serious crime or harm to others. It is your responsibility to keep your area secure.

WHEN YOU DRIVE:

• Do not pick up hitchhikers.
• Keep doors locked; be alert at traffic stops.
• Do not lower windows for strangers; demand credentials.
• If stalled, ask for aid through a cracked window; remain in vehicle.
• Travel well-lighted streets.

WHEN YOU WALK:

• Do not walk alone, especially at night. Use the escort service (594-6659)
• Do not take shortcuts: travel well-lighted, busy routes.
• If followed, change directions, head for lights and people.
• Trust your instincts. Run and/or scream if necessary. Escape a dangerous situation at the first opportunity.

WHEN YOU PARK:

• Lock ignition and remove keys.
• Close and lock windows and doors.
• Keep all valuables out of sight; use the trunk.
• Choose a well-lighted area to park at night.
• When returning, have keys ready in hand and check interior before entering.

OTHER HELPFUL HINTS

When you report suspicious persons or incidents:

• Supply address of incident.
• Give number of individuals who are involved.
• Describe what is occurring.
• Obtain license numbers of any cars used and direction of escape.
• Obtain description of suspect(s) (age, height, weight, complexion, clothing).
• Notice if any weapons are involved.
• Stay on phone until told otherwise.

BURGLARY PREVENTION TIPS:
• Consider substantial window locks (a propped stick will buy time).
• Maintain lights inside when you leave; hall or bathroom are good places.
• Be aware of the “wrong number” gimmick; it is used to see if you are at home.
• If you notice strangers anywhere, call the police to check on them.
• Make your neighbor aware of your absence; don’t leave notes on the outside.
• Demand ID from strangers, salesmen and solicitors and verify before admitting.
• Avoid keeping large sums of money or expensive valuables in your room.
• Play radio at low volume while away; use timers for the radio and lights.
• If you find a window broken or door open, DO NOT ENTER! Call the police immediately.
• Maintain an inventory of all valuables using serial number and description.
• We provide a free service to etch your valuables; an inventory list is also furnished. Marked property deters thefts and is hard to fence.
• Conceal your single status on nameplates; use last name or initials and consider adding a second fictitious name.