

**CAREER
SERVICES
WORKSHOPS**

Federal Resumes
Tuesday, 9/10 from
10:00AM - 11:00PM

Internships 101
Tuesday, 9/10 from
11:00AM - 12:00PM

*Resumes
that Work*
Tuesday, 9/17 from
11:00AM - 12:00PM

*Effective
Interviews*
Tuesday, 9/24 from
11:00AM - 12:00PM

*All workshops held
in CS (SSE—1200)*

**FALL CAREER &
INTERNSHIPS FAIR**

Thursday, 9/26
10:00AM - 2:00PM
*Location: North
Love Library
Terrace*

Resume Myths Debunked!

MYTH #1: Your resume must be no more than one page

While most employers prefer a one-page resume, it is more widely accepted that someone with extensive experience will use additional pages. A strong resume has no page limitation, so long as your it is straightforward and to the point.

MYTH #2: Prospective employers do not take the time to read cover letters

Absolutely false! Your cover letter exhibits your writing skills and can very well set you a part from other qualified applicants.

MYTH #3: Your resume should include & describe your complete work history

This common misconception is false. Your resume should display your proficient skills that are applicable to the job position you are applying for, so no need to put that temporary part-time job you held six years ago if it doesn't relate.

MYTH #4: It's acceptable to tell a white lie on your resume

This is a big no-no and your lie will catch up to you. The best thing you can do to advocate yourself for a job position is focus on your strengths and accomplishments.

MYTH #5: Adding "References available upon request" is standard protocol

This sentence does nothing but take up valuable space on your resume. Eliminate it from your resume unless it is absolutely required for the job position you are applying for. Provide an employer with a separate reference sheet upon request.

MYTH #6: If you have a sufficient resume, you will be offered a job

This is false because your resume is only one part of the process. Your resume will hopefully lead to an interview. Landing an interview, and nailing it, is what can get you the job offer.

<https://www.wetfeet.com/articles/debunking-common-resume-myths>

**Questions? Comments? Please contact Jeanette Richards
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