

San Diego State University Special Consideration for Admission Process for Applicants with Disabilities

San Diego State University offers a process for students with verified disabilities to request special consideration during the admissions process. This process is established to provide consideration about an applicant's documented disability or related circumstances which may have had an impact on one's academic profile, grades or other factors considered in the admissions process. It is the applicant's responsibility to seek special consideration in accordance with the steps outlined below.

Special Consideration for Admission Process:

- Step 1:** Apply for admission through [Cal State Apply](#). Student must submit Admission application for fall term **between October 1 and December 4**. SDSU does not accept spring 2021 undergraduate applications.
- Step 2:** Complete and submit a **Special Consideration for Admission Form** (click [HERE](#) to open form) and supporting documentation to Student Ability Success Center **by Monday, January 4, 2021**. Application documents can be sent via email to SASCinfo@sdsu.edu, by fax to (619) 594-4315, **or** by mail to:

Student Ability Success Center
Attn: Special Consideration for Admission Committee
San Diego State University
5500 Campanile Drive
San Diego, CA 92182-4740

Required Documentation:

- A completed Special Consideration for Admission Application form
- A 2-4 page, double-spaced personal statement addressing the following:
 - How has your disability or related circumstances impacted your academic experience?
 - What academic accommodations, if any, have you used previously, and how have they changed your academic experience?
 - If accepted into SDSU, what accommodations do you think would help you succeed academically?

- Two current letters of recommendation (signed and dated by recommender between October 1, 2020 - January 4, 2021)
- Current verification of disability

Step 3: Request and submit official transcripts from all schools attended (including fall 2020 grades) directly to the Office of Admissions.

High School Transcripts (with fall 2020 grades) – SDSU will accept electronic PDF high school transcripts directly from high school registrar or authorized vendor using one of the following methods:

- Parchment
- Docufide
- Naviance
- SCOIR
- TranscriptsForSDSU@sdsu.edu (SDSU will not accept transcripts that are emailed by applicants or general inquiries at this address)

If your high school does not send electronic transcripts, then your high school institution can mail official transcript to following address:

Office of Admissions
San Diego State University
5500 Campanile Drive
San Diego, CA 92182-7455

To be considered official, transcripts must be sent directly from school to SDSU.

Community College Transcripts (with fall 2020 grades): SDSU will accept only electronic transcripts from the schools listed on the [Transcripts page](#). If the community college does not send electronic transcripts, then the institution can mail the official transcript to the address listed above.

Step 4: A Student Ability Success Center committee will review all **complete** applications and provide recommendations to Enrollment Services. Student Ability Success Center will notify applicants once a recommendation has been sent to the Office of Admissions around mid-February. University admission decisions will be posted in March.

Applicants with disabilities who do not provide a complete application packet to the Student Ability Success Center or meet the deadline of **January 4** will be required to go

through the SDSU admission ranking process. If an applicant is not offered admission, they may submit a formal admission appeal to be considered for the fall term.

Enrollment Services makes the final decisions on all Special Consideration for Admission requests.

Submission of information for the Special Consideration for Admission process is solely for use during review for admission. If accepted to San Diego State University, you will need to complete the registration process with Student Ability Success Center.

Frequently Asked Questions

Q. Is this a separate admissions process for students with disabilities?

A. No. Every student goes through the standard admissions process. The Student Ability Success Center reviews the information submitted to our office by the student and provides consultation and recommendations to the admissions office. The decision to accept or deny a student admission rests with the Office of Admissions.

Letters of Recommendation

Q: Who can write the letters of recommendation?

A: Ideally, letters of recommendation will be written by individuals who are familiar with the student's disability-related challenges and the efforts the student has made to manage them. In addition, letters can include descriptions of the student's academic achievements, work ethic, and/or personal character. Letters typically come from health care providers, teachers, school administrators, employers, coaches, or community leaders.

Disability Verification

Q: What qualifies as eligible disability documentation?

A: Please see our webpage [Eligibility and Documentation Criteria](#) for detailed information on acceptable forms of documentation of disability.

Q: Is an IEP or 504 plan acceptable as documentation of disability?

A: Typically, an IEP or a 504 plan alone is not sufficient. Students should provide original evaluations (learning disability testing/psychological reports, letters from doctors, etc.) with the evaluator's signature and credentials. One exception would be IEPs or 504 plans that include such evaluations, which may be sufficient.

Q: How recent does the original evaluation/documentation have to be?

A: We no longer require documentation to be on a specific timeline. However, the documentation should be recent enough to be relevant to the student's diagnosis. We will determine the need for further documentation on a case-by-case basis.

Submission of Paperwork

Q: Do all required documents need to be submitted at the same time?

A: No, but all components of the application must be submitted before the deadline of January 4. While it is helpful to have all documents submitted together, the committee understands that some documents, such as letters of recommendation and transcripts, may be sent directly from the source. Please be sure that the student's full name is noted clearly on any documentation so that it may be filed without issue.

Q: What should I expect after I submit my paperwork?

A: Please allow 10-12 business days for your paperwork to be processed before receiving a confirmation email. If your application is complete and we have all of the components, the confirmation letter will affirm that, as well as what to expect next. If your packet was incomplete, the confirmation letter will list what we have received and what we have yet to receive.

Other

Q: Where do I find my Red ID number?

A: Visit the following link to the Student Account Services website:
<https://bfa.sdsu.edu/financial/student/sdsucard/get-a-card-redid> and click on "Look up your Red ID".