Table of Contents

0. Table of Contents (this page) .............................................................................................................. 1
1. Minutes (Cadiero-Kaplan) ....................................................................................................................... 2
2. Copy of Agenda ........................................................................................................................................ 8

3. Announcements (Bober-Michel)
   3.1 Dean search updates
   3.2 Freedom of Expression Task Force (w/Eadie)
   3.3 Wang Family Award
   3.4 Honorary degrees

4. Academic Affairs (Enwemeka)

5. Officers’ Report (Ornatowski)
   5.1 Referral Chart ......................................................................................................................................... 9
   5.2 Senate agenda for AY 2016-17 .............................................................................................................. 11

6. Old Business

7. New Business: Action Items
   7.1 AP&P: Policy File Change to Section 10.4 (Hopkins) ........................................................................... 12
   7.2 Committees and Elections: Appointments (Green) ............................................................................... 13
   7.3 Constitution and Bylaws: Change in DEO composition second reading (Csomay) .................. 21
   7.4 Executive Session: Naming (Herrick) (2:35 pm time certain) .................................................................
   7.5 Faculty Honors and Awards: Emeritus Status
   7.6 Graduate Council: 2017-2018 Graduate Bulletin (Balsdon) ............................................................. 22

8. New Business: Consent Calendar (Information Items/Committee Reports)
   8.1 ASCSU (Ornatowski) .............................................................................................................................. 24
   8.2 Graduate Council (Balsdon) .............................................................................................................. 27
   8.3 University Relations and Development Report (Carleton) ............................................................. 29

9. Other Information Items
   9.1 Preview of Budget 101 workshop

10. Other Business

11. Adjournment
SDSU Senate Executive Committee
Minutes
September 20, 2016
Susan K. Weber Conference Room
2:00 to 4:30 pm

Members present: Officers: Bober-Michel (Chair), Ornatowski (Vice Chair), Cadiero-Kaplan (Secretary)
Administration: Enwemeka, Welter, Shultz
Committee Chairs: Csomay, Chung, Green, Verity, Imazeki, Attiq, Hopkins, James-Ward, Bliss
Senators at Large: Atkins, Bliss, Sha
CFA:
ASCSU: Butler-Byrd
Parliamentarian: Eadie

1. Agenda (Cadiero-Kaplan)
   MSP To approve the September 20, 2016 agenda.

2. Minutes (Cadiero-Kaplan) MSP
   MSP To approve the April 2016 minutes (abstentions: Bliss, Hopkins, Chung, Atkins, Cadiero-Kaplan, Shultz).
   MSP To approve the August 2016 minutes.

3. Announcements (Bober-Michel)
   3.1 Dean search updates:
   The first meeting of the Business Dean Search Committee is next week (9/29).
   The IVC Dean Search Committee has been meeting for some time, with 20 applications received to date.
   The Health & Human Services Search Committee is in the process of preparing an ad for the JHE—with posting slated for the end of the month.

   3.2 Freedom of Expression Task Force (w/ Eadie):

   Bober-Michel: The next meeting is 9/30—and the group is now organized around four themes or areas:
1) **Safety**: Among other things, the subgroup will consider safe spaces (including their definition and reasons for them), discuss what the INS can and can’t do on campus, etc.

2) **Web Design**: The subgroup will brainstorm what types of information (resources? events? policies? regulations? definitions and scenarios?) a dedicated *freedom of expression* web site might provide.

3) **Policy**: According to **Eadie**, this subgroup will review the Policy File and related regulations as these “statements” do not always align. For example, space use and commercial speech policies are part of BFA while AS manages policies on free expression and use of student facilities. This sort of review will also uncover areas that, at the moment, may not be sufficiently addressed.

4) **Community Engagement/ Outreach**: According to **Chung**, this subgroup is looking at outreach (education, training) both within and outside the university. What already is in place (relative to freedom of expression) for students, staff and faculty? Are such issues covered in statements primarily targeting diversity?

**Butler-Byrd**: Asked if the safety group is looking at mental health issues and related supports; she is especially concerned about use of force in police matters. She has been in touch with PERT (Psychiatric Emergency Response Team) and will provide contact info to Bober-Michel (for sharing with the Task Force).

3.3 Wang Family Award: Bober Michel will append the announcement to these minutes.

3.4 Honorary degrees: The committee meets on October 24th; Senate reps are Ornatowski and Bober-Michel. **Eadie** explained that names of awardees will come to SEC for recommendation. Nominations go to the President by Nov. 17th (see attachment to the minutes for more detailed information).

SDSUId: Since our September Senate meeting, Bober-Michel has met with Xanthos to discuss the roll-out and how best to get input on it from others. Faculty need to claim their SDSUid in order to have access but this does not entail a change in email addresses.

Budget 101: The next Senate meeting will feature a Budget 101 presentation after adjournment; we’re aiming for a 3:45 pm start, with the session open to all faculty and staff.

4. **Academic Affairs (Enwemeka)**

**Graduation 2025 Initiative**: The CSU has set 4- and 6-year graduation rate targets for all campuses—with 2025 the target date. SDSU is charged with raising our 6-year percentage from 74 to 86, and our 4-year percentage to 54 from 38. The other goal is to completely close the achievement gap between and amongst groups. Several SDSU representatives (Enwemeka, Shultz, Rivera, Cook, Samarkos and Miller (AS President) will attend CSU’s Graduation Initiative later this week.
**General Education Reform:** We’ll begin with a small group of carefully selected people; their task is to outline the overall process, create a timeline, and determine topics or themes on which to focus. This effort will lead to formation of a Steering Committee that will begin meeting in the Spring.

**Shultz:** Added that faculty have been self-nominating [for the small group] and Deans have been suggesting names as well. Members will include a representative from each College along with Bober-Michel and Shultz. The first meeting will take place in early November.

5. **Officers’ Report**

5.1 **Referral Chart**

**Ornatowski:** Referred Senators to page 3 of the agenda packet; the one new referral deals with student email. Current policy states that the University “may” furnish students with email accounts; “may” will change to “will” -- allowing the University to mandate students to sign-up for SDSUid.

**Csomay:** Asked for confirmation that students with SDSUid email must use them for all communications at SDSU. **Ornatowski** confirmed, though the focus right now is on new students rather than those already matriculated. **Bober-Michel** clarified that this does not preclude students from having a personal email account with another provider—but the SDSU account is what they must use for all school communications. **Chung** was concerned that SDSU administrators (or others) might be able to view the content of student email accounts but **Eadie** reaffirmed that the rules governing emails did and will not change. **Bober-Michel** and **Eadie** noted students will not be censored; they can use their school email to express political views. In addition, when students graduate they will have the opportunity to keep the email accounts, but this will not be codified in policy. Programs, schools, and departments will be able to better track alumni.

5.2 **Senate’s AY 2016-17 Annual Agenda (amended)**

**Ornatowski:** Addition of one item: *initiate discussion of all aspects of University budgeting* (see page 4 of the Agenda packet).

6. **Old Business**

7. **New Business: Action Items**

7.1 **AP&P:** Policy File Change to Section 10.4 (Hopkins)

This change focuses on course and grade forgiveness. The idea is that students will automatically receive grade forgiveness once they re-enroll in a class.

7.2 **Committees and Elections:** Appointments (Green)

The committees roster is continuously updated; there are many appointments and reappointments for the Senate to approve. The report also includes committees where members are still needed and the names of Senators who have yet to volunteer for committee work.
Imazeki pointed out that the Policy File refers to her committee as *Faculty Affairs* but the former Office of Faculty Affairs is now called *Faculty Advancement*. Should a request for a committee name change be referred to CBL? Eadie confirmed that this would be appropriate.

7.3 Constitution and Bylaws: Change in DEO composition - second reading (Csomay). The policy change is ready to go, with one edit: Director Disability Services or designee.

7.4 Executive Session: Naming Proposal (Herrick) – **3:00 pm time certain**

MSP Moved to executive session.

Herrick presented naming opportunities to SEC members, who discussed each one. The SEC confidential recommendation will be forwarded to President Hirshman.

MSP Move out of executive session.

7.5 Faculty Honors and Awards (Ozturk)

_Emeritus Status for Liane Bryson and Patricia Morgan (Rhetoric and Writing)_

**Bober-Michel** noted that she submitted the paper to Ozturk, but has not heard back yet. She reminded members that lecturers need letters of support and all requests for emeritus status are forwarded to FHA for action.

7.6 Graduate Council: 2017-2018 Graduate Bulletin (Balsdon)

**Balsdon** told members he had a procedural question about the *Learning Design and Technology* (LDT) program proposal. **Eadie** explained that the Senate has to vote on program proposals after they have been through AP&P and AR&P reviews. He added that this was the final step of the LDT move (2 years ago) from COE to PSFA. The proposal has been approved at all levels, so no further committee reviews are needed.

8. New Business: Consent Calendar (Committee Reports)

8.1 ASCSU Report (Ornatowski)

**Freedom of Expression**: CSU has been developing a revised freedom of expression policy, but it has yet to be shared with ASCSU. **Bober-Michel** has received some correspondence on this and will append it to the meeting minutes. For quite some time, ASCSU’s Faculty Affairs Committee has asked for an update of this policy given its age (1971).

**Eadie**: Stated that SDSU’s Academic Freedom Intellectual Property policies can be stronger than those that the CSU has in place, but they can’t conflict with them.

**Ornatowski**: Another issue is General Education equivalency. This referral came about when someone called Sacramento State and asked about their GE program, and did not get a satisfying answer. The affair led to a Department of Finance inquiry with the Chancellor’s Office, which in turn developed and administered a General Education Requirement Survey directed to all campus Presidents. It is not clear to the
ASCSU what final result of this survey will be. The Chancellor’s Office may develop a system-wide GE policy at some point in the future. In response, ASCSU is developing a resolution AS 3271: Establishment of an Academic Senate CSU Faculty Workgroup to Study General Education, which received its first reading at the September ASCSU plenary meeting.

Shultz: Noted that there are minimal transfers between CSU campuses; transfers between community colleges and the CSU are underpinned by long-standing agreements that make the process fairly seamless. Eadie then referred to coded correspondence from the CSU on transfer credit for the “Golden Four.” The issue is that some campuses do not use a plus/minus grading system – thus a C- must be treated as a C. Many are against this stance – and the discussion continues on how to move forward. Eadie also responded to Imazeki’s question about what a coded memo is, by definition.

8.2 Graduate Council (Balsdon) 0
8.3 University Relations and Development (Carleton)

9. Other Information Items
9.1 Preview of Budget 101 workshops: Bober Michel this presentation will be similar to one that Radmila Preslin and Agnes Wong Nickerson provided to Chairs/Directors at their August orientation. An announcement of the session will be sent out within the next few days.

Ornatowski: The CSU Senate’s Fiscal and Governmental Affairs Committee is concerned about a potential downturn in the economy. Ornatowski confirmed that the Chancellors Office is indeed planning for such a scenario.

Imazeki: Raised another item that was not on the Agenda—specifically, changes being made to how we complete class scheduling. She has heard that the cycle time is being revised, so that departments/schools/colleges begin planning earlier and for more cycles concurrently. We could, for example, be simultaneously planning for Spring, Summer and Fall. Her concern is that the Senate has not been consulted and we aren’t aware of the specifics – including how staff workloads are affected and how students will be appropriately advised. Verity noted that this new process was presented to and discussed by the Associate Deans.

Bober-Michel: Said she was aware of a change in how we schedule for Summer (much earlier than in the past) but not the revisions for scheduling Fall and Spring.

Hopkins: Noted that these drastic calendar moves mean departments/schools/colleges are making course decisions without their instructional budgets in place.

Eadie: Clarified that modifications to scheduling are procedural (and administrators can make them independently of the Senate) but Senators can certainly direct their concerns/questions to the appropriate committee(s).
Hopkins: Believed the impulse for this move is student advising. According to Shultz, this proposal is in response to the Graduation Initiative, and will allow students to plan out an entire academic year. Verity felt there needs to be flexibility in the process due to budget complexities, placement tests, lecturer hiring, curriculum (just ending 17-18 catalog), etc.

Sha: Feels this could be good for students and administrative coordinators but may not be good for Associate Deans and Directors due to budget complexities and contracts, but she also wondered where in this process the Senate would or could be involved.

Eadie: Reminded members that SEC is an agenda “committee” for the Senate; SEC informs what will be covered at upcoming Senate meetings. If an issue comes to SEC and this body feels it is important enough to have a broader discussion, then it can be referred to the appropriate committee. Verity emphasized that this scheduling change is already moving forward. In response to Butler Byrd’s question about shared governance, Verity said that administrators see Associate Deans as representing the faculty and academic units in the college, so no Senate referral is necessary. He added that Academic Deans are doing their best to have a voice in all this, while dealing with summer losses (low FTE). It’s not likely that faculty will be separately consulted.

The Provost wanted to confirm SEC’s concern: that scheduling will now precede final budget decisions. If this is the problem being raised, then AP&P would be the appropriate committee for a referral. Bober-Michel suggested SEC invite the appropriate people to present on the scheduling process and budgeting before this plan moves too far forward.

10. Other Business

11. Adjournment
SDSU Senate Executive Committee

Agenda

September 20, 2016
Susan K. Weber Conference Room
2:00 to 4:30 pm

Copy of Agenda

1. Agenda (Cadiero-Kaplan)

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<th>Item</th>
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<tr>
<td>Academic Policy and Planning</td>
<td>December 2016</td>
<td>Propose revisions to the Policy File that would clearly articulate university policies and procedures regarding academic misconduct.</td>
<td>Officers</td>
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<td>Constitution and Bylaws</td>
<td>December 2016</td>
<td>Student Email Policy</td>
<td>Officers</td>
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The Senate Officers present the Senate Agenda for 2016-17, for approval by the Senate Executive Committee:

- Monitor the progress of the Class Size Task Force
- Monitor the progress of the Freedom of Expression Task Force
- Participate in implementing recommendations of the WASC Review Panel – including issues associated with the SDSU general education program, assessment, graduate education, etc.
- Participate in the ongoing periodic review of Associated Students, per the Policy File (Review of Auxiliaries)
- Initiate a review of Aztec Shops, per the Policy File (Review of Auxiliaries)
- Initiate a discussion of all facets of university budgeting
- Track CSU regulations relating to the educational quality of courses and programs offered online
Rationale: The following change is proposed to reduce the number of students unnecessarily being placed on academic probation or being academically disqualified. Many students have been unaware of this policy, which has led to disruption in degree progress. Since the form is automatically approved once received, this shift from an opt-in to an opt-out approach should facilitate the grade forgiveness process and enhance student success.

Current Policy File Language
10.4 To request that the repeat policy for grade forgiveness be applied to a specific course, a student shall file appropriate notification with the Office of the Registrar before the end of the change of program period. The grade earned in that course the semester or session shall be used to calculate grade point averages. If a course in which a student received a grade of C- or lower is repeated without appropriate notification filed by the deadline or in excess of the course repeat limitations, all grades for that course shall be used in computing grade point average.

Proposed Policy File Language
10.4 To request that the repeat policy for grade forgiveness be applied to for a specific course is applied automatically unless the student , a student shall file appropriate notification with notifies the Office of the Registrar before the end of the change of program period. The grade earned in that course the that semester or session shall be used to calculate grade point averages. In cases where a student exceeds the allowed number of grade forgivennesses, students shall have the right to define which courses receive grade forgiveness.
TO: Senate
FROM: Tonika Duren Green, Chair, Committee on Committees and Elections
DATE: September 1, 2016
RE: Action Items

The Committee on Committees and Elections met on September 8, 2016 to review the Orientation of Committee on Committees and Elections Form and discuss roles, responsibilities, and procedures. Members are working with committee chairs, Associate Students, and staff to fill vacancies. There are several committees that have vacancies, but many faculty and staff committee vacancies have been filled (or reappointments made) over the last month. The greatest need is filling student vacancies/appointments.

The CCE moves to approve the following 24 appointments/reappointments to the Senate Committees (marked with an asterisk along with committee chairs) with terms to begin and end as noted below. Additionally, we provide a list of terms that need reappointments or new appointments.

Thank you to all committee chairs that have provided updated rosters. This makes our job easier!

We end this report with a list of Senators who are not currently serving on a committee. Senators have been contacted and we hope to have full Senate committee representation by October.

NEW COMMITTEE CHAIR APPOINTMENTS

GE Curriculum and Assessment
*Chair: Doreen Mattingly

FACULTY/STAFF/STUDENT APPOINTMENTS AND REAPPOINTMENTS AND VACANCIES

*Names marked with an asterisk need approval for reappointment or appointment

Academic Policy and Planning All faculty and staff vacancies filled
2 students needed

Academic Resources and Planning Need IVC rep and 2 students
Need IVC Rep
*Jose Preciado (Staff) term renewed May 2019
2 students needed

AS Facilities Need Senate member
Kathy Van Wyk (Senate Member) term ended May 2015
**Bookstore Advisory** *Need A&L rep and 1 student*

*Jessica Robinson, CHHS new appointment (term ending May 2019)*

need A&L Representative

1 student needed

**Campus Development** *Need 2 faculty and 1 student*

Ed Aguado term ended May 2016

Elisa Sobo term ended May 2016

1 student needed

**Constitution and Bylaws** *Need One Faculty and 1 Student*

Khaled Morsi term ended May 2016

1 student needed

**Copy Rights and Patents** *Need 1 Member at Large and 2 Senators*

Reappointments:

* Douglas Grotjahn (Senate Appointed) reappointed-term ends May 2019
* Karen May-Newman reappointed-term ends May 2019
* Yusuf Ozturk reappointed-term ends May 2019
* William Tong reappointed- term ends May 2019
* Marilee Bresciani willing to serve

Vacancies:

Samuel Kassegne (Senate Appointed) term ended May 2015 need replacement or reappointment

Georg Matt term ended May 2015 need replacement or reappointment

Ruprecht von Buttlar term ended May 2015

**Disability Access and Compliance** *All faculty/staff vacancies filled needs 1 student*

1 student needed

* Christine Horton student appointment (Graduate Student EDU)

**Diversity, Equity, and Outreach** *All faculty/staff vacancies filled, needs 2 students*

2 students needed

**Environment and Safety** *Need 2 faculty and 2 students*

Rebecca Egipto term ended May 2016

Sherry Ryan term ended May 2016

Eunha Hoh term ending May 2017

2 students needed

**Extended Studies**

roster under construction
Faculty Advancement Need 1 faculty
*Nellie Tran appointed August 2016 (replaced Brent Taylor)
Larry Beck term ended May 2015

Faculty Honors and Awards Need 2 alumni and 1 student

Fee Advisory Need 6 students

Freedom of Expression All faculty vacancies filled, need 4 students
*Carmelo Interlando (Senator and Professor of Mathematics, SCI)
4 students needed (Mark Freeman is work with President of AS to fill student vacancies)

GE Curriculum and Assessment Needs 2 faculty and 1 student
Larry Verity (HHS) term ended May 2016
Need Faculty-IVC
Jaynie Lee (undergrad student) term ended May 2016

Graduate Council Needs 4 faculty and 2 students
Marva Cappello (EDU) term ended May 2016
Caren Sax (EDU) term ended May 2016
Steve Kramer (HHS) term ended May 2016
Chris Glembotski (SCI) term ended May 2015
2 students

Honorary Degrees
Elsa Romero (President of SDSU Alumni Association) need replacement or reappointment

Instructional and Information Technology Need 2 faculty and 1 rep
Yusuf Ozturk term ended May 2016
Bob Hoffman term ended May 2015
Need rep from Academic Affairs Information Technology Coordinator (or designee)

Intercollegiate Athletic Council Need 6 faculty (4 need to be Presidential Appointee), 1 community member, 3 students, and 1 alumnus)
Fred Kolkhorst term ended May 2015
Jessica Barlowe term ended May 2015
Ben Bagnas term ended May 2015
Susan Cayleff term ended May 2015
Joyce Gattas term ended May 2015
Patrick Papin term ended May 2015
Doug Stow term ended May 2016

Liberal Studies All faculty and staff vacancies filled 1 student needed
1 student needed
Library and Information Access Need 1 faculty and 2 students

Reappointments:
*Lana Buskirk recommended for appointment
*David Engstrom (possible reappointment)
*Keven Deldago—reappointment
*Leslie Seiter—replacement needed
*AS Students: Michael Cline and Keagan Casey

Need replacement for Soh-Leong Lim-retired (EDU)

Scholarships Committee-roster under construction

Staff Affairs All Vacancies Filled Need one student
*Frederick Conway, Anthropology (CAL) appointed term ending May 2019
*John Mercurio, Staff (CAL) appointed term ending May 2019
Need One Student

Student Affairs-roster under construction

Student Grievance Needs 1 admin, 1 faculty and 6 students
Rayanne Williams (Admin Full time) term ended May 2015
*Mark Wheeler (Fac Full-time) reappointed term ends May 2019
Julie Williams (Fac Full-time) term ended May 2016
6 students needed

Student Health Advisory Board-Senate member needed

Student Learning Outcomes Needs 3 faculty
Larry Verity (HHS) term ended May 2016
Mike Sabath (IVC) term ended May 2016
Stephen Schellenberg (Chair) term ended May 2016

Student Media Advisory- Needs 3 students and 3 faculty (1 faculty must be Member of Journalism Program)
*Alexander Shapiro Associated Students - Vice President for Finance (or designee)
*Christina Brown Associated Students - Executive Director (or designee) (nonvoting)

Barbara Mueller (Member of Journalism Program) term ended May 2016
Rebecca Coates Nee term ended May 2016
Amy Schmitz Weiss term ended May 2016
4 students needed

Sustainability Need 1 faculty and 2 students
Bruce Appleyard term ended May 2015
2 students

**Teacher Education Advisory Council-roster under construction**

**Undergraduate Council-Needs IVC Representative**

**Undergraduate Curriculum Needs 4 faculty and 2 students**
Steve Barbone (A&L) term ended May 2016
Tita Gray (BUS) term ended May 2016
*Regina Brandon (EDU) reappointed, term ends May 2019
Cathie Atkins (SCI) term ended May 2016
Magdalena Altamirano (IVC) term ended May 2019
2 students needed

**University Research Council Needs 8 Faculty (2 from PFSA), IRB Rep, Grad Research Affairs Rep**
*Marilee Bresciani (EDU) reappointed
Eugene Olevsky (ENG) term ended May 2015
Tracy Love-Geffen (HHS) term ended May 2016
Wayne Beach-PFSA term ended May 2016
Todd Anderson-SCI term ended May 2016
Christopher Glembotski-term ended May 2016
Donna Castaneda (IVC) term ended May 2016
IRB Rep
Graduate Research Affairs Rep

**Senators Not Currently Represented on A Committee:**
Graubart, Jonathan
Foad, Hisham
McCall, Michael
Elkind, Sarah
Pollard, Elizabeth (completing term for Mcclish)
Werry, Chris
DeBoskey, David
Peter, Paula
Crawford, Carin
Engin, Ege
Buhi, Eric (completing term for Chowdhury)
Hoh, Eunha
## 2016 – 2017

### SDSU Senate and SEC Roster

<table>
<thead>
<tr>
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**Imperial Valley Campus**

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March 18, 2015

To: University Senate/Senate Executive Committee
From: Eniko Csomay, Chair of Constitution and Bylaws Committee
Action: Adopt proposed changes in language to the Policy File concerning the addition of the Director of Student Disability Services as a new member to the Committee on Diversity, Equity and Outreach

Anne Donadey, Chair of Committee on Diversity, Equity and Outreach asked the Constitution and Bylaws Committee to review the proposal to change language in the Senate Policy File pertinent to the addition of a new member to the committee.

Rationale: To guarantee that the DEO has standing expertise on disability as diversity so we can give disability issues full consideration in our deliberations. SDSU is including a disability as diversity (DiversAbility) model more centrally; inclusivity of people with varying abilities is part of the Strategic Plan, and it is important for the DEO to have such expertise represented in our membership. The Director of Student Disability Services has been attending our meetings regularly and has requested to formalize that participation. VP for Student Affairs Eric Rivera and the DEO membership are also in favor of this change.

Recommended changes: Deletions are crossed out, and additions are underlined.

3.9 Committee on Diversity, Equity, and Outreach

3.91 Membership (21): nine faculty, one of whom shall chair, including one from each college, the Library, and the SDSU-IV Campus, at least one of whom shall be a Senator; two students, including a representative from the Associated Students; one staff representative; the Assistant Vice President for Academic Affairs/Enrollment Services or designee; the Director of the Office of Employee Relations and Compliance; the Chief Diversity Officer, the Chair of the Senate or designee, the Provost or designee, the Vice President for Student Affairs or designee, the Associate Vice President for Academic Affairs-Student Achievement or designee; the Director of the Center for Human Resources or designee; and the Director of Student Disability Services.

3.911 The appointed faculty members shall serve three-year, staggered terms.
3.912 Membership on the committee shall include representation from diverse campus groups.
3.913 The chair of the Committee, in consultation with the President, may request the service and advice of educational and community leaders.

3.92 The Committee shall report to the Senate and advise the President.

3.93 Functions
3.931 The Committee shall review university-wide programs for the recruitment and retention of faculty, staff, and students.
3.932 Subject to the approval of the President, the Committee shall advise the university administration regarding prohibited discrimination, equal opportunity, outreach, and related matters.
3.933 Additional duties of the Committee shall be: (a) to advise the President regarding the university’s conformity or potential lack thereof with California State University policies and with legislation on nondiscrimination and equal opportunity in admissions and employment, (b) to recommend policies and procedures to recruit students for matriculation and to retain students for graduation, (c) to work with Enrollment Services, diverse student organizations, and interested community persons and groups to coordinate activities to enhance the recruitment of diverse students, (d) to review and assist in coordination of programs for advising and mentoring diverse students, (e) to assist departments in reviewing and modifying their curricula in order to incorporate multicultural materials, (f) to promote faculty and staff involvement in addressing the educational needs of diverse students, (g) to disseminate information concerning funding for equity programs within the university, (h) to advise the Office of Employee Relations and Compliance and the Chief Diversity Officer regarding policies, procedures, and outcomes of the university’s diversity programs.
To: The Senate

From: The Graduate Council

Date: September 8, 2016

Re: 2017-2018 Graduate Bulletin

ACTION (4A-09-16)

LEARNING DESIGN AND TECHNOLOGY

1. New program.

Learning Design and Technology

**Specific Requirements for the Master of Arts Degree**
(Major Code: XXXXX) (SIMS Code: XXXXXX)

In addition to meeting the requirements for admission to the university with classified graduate standing, the student must satisfy the basic requirements for the master’s degree described in Part Four of this bulletin. Students must also meet the requirements as described below.

**The Comprehensive Examination**

This written examination, designed to evaluate achievement in the concentration, is required of all candidates for the master’s degree in learning design and technology. A student is eligible to take the comprehensive examination only after advancement to candidacy.

The examination is offered during the semester in which students are enrolled in Learning Design and Technology 795. For information on examination dates, contact the area coordinator of learning design and technology.

**Selection of Plan A or Plan B**

In general, applicants will be programmed for Plan B, the seminar plan. After the student is approximately half way through the program, has secured an adviser and established a thesis plan, permission to transfer to Plan A may be requested. Plan A is designed for students who have a particular research problem they wish to investigate in some detail. Requests for transfer to Plan A must be prepared as an official change in program for the master’s degree, countersigned by the faculty adviser, and submitted to the College of Professional Studies and Fine Arts.

**Course Requirements**

Students should consult with the master’s degree adviser prior to taking coursework leading to the Master of Arts degree.

1. Core (12 units)
   - LDT 540 Educational Technology (3)
   - LDT 544 Instructional Design (3)
LDT 561    Advanced Multimedia Design for Learning (3)
LDT 690    Research Methods for Learning Design (3)

2. Electives (15 units)
   Courses in learning design and related fields, selected with the approval of
   the adviser on the basis of the student’s interests and goals. At least nine of the
   units selected must be in 600- and 700-numbered courses.

3. Research (3 units)
   LDT 795    Capstone Seminar in Learning Design and Technology (3)
   OR
   LDT 799A   Thesis or Project (3) Cr/NC/RP

Justification: Elevation of existing M.A. in education with a concentration in learning
design and technology to a stand-alone M.A. in learning design and technology. Elimination of two specializations: educational computing and workforce education and
lifelong learning.
TO: SEC

FROM: Nola Butler-Byrd, Bill Eadie, Cezar Ornatowski
       Academic Senate, CSU

DATE: Sept. 20, 2016

SUBJECT: Information

Various Information

Graduation Initiative 2025

In June, the CSU embarked on a new effort to set goals and strategies for improving 4- and 6-year graduation rates for native students and 2- and 4-year rates for transfer students. The initiative includes benchmarking of campus and system graduation rates based upon comparison to other institutions. A provision in the state budget requires a system plan and campus plans for improving graduation rates to be adopted by the Board of Trustees and submitted to the Department of Finance by September 30, 2016. If this deadline is met, the CSU will receive an augmentation to this year’s budget of $35,000,000. The $35,000,000 is a one-time allocation, not an increase to the CSU base budget.

General Education

In the wake of questions raised at the State level about GE requirements in the CSU, Chancellor White has requested a system-wide survey of GE requirements (in Coded Memorandum ASA-2016-19: General Education Requirements Survey). The purpose of the survey is to get an understanding of GE curricula in the CSU. CSU Executive Vice-Chancellor Blanchard pledged that the information from the survey would be shared with the ASCSU. It is not clear what the implications of the survey are in terms of, perhaps, development of system-wide GE policies in the future.

Quantitative Reasoning

The ASCSU Quantitative Reasoning Task Force presented its report to the ASCSU. The report made four recommendations: 1) Update definition of quantitative reasoning, 2) Revise quantitative reasoning requirements in the CSU, 3) Adopt policies that advance quantitative reasoning skills, and 4) Create a CSU Center for Math Instruction. The recommendations will be studied by appropriate ASCSU committees.

Intellectual Property Policy

It appears that the CSU Chancellor’s Office is working on developing a system-wide intellectual property policy. It is not clear whether such a policy would supplant campus IP policies. However, two campus presidents recently refused to sign off on new IP
policies developed by local senates pending the work of the CO on the issue.

Academic Conference

The next ASCSU/CSU Academic Conference has been scheduled for Feb. 9-10, 2017. The site is not yet determined. The theme of the conference will be “Closing the Achievement Gap.” The conference will be attended by ASCSU senators, CSU system leaders, campus presidents and provosts, campus senate chairs, and other appropriate faculty and administrators.

At the September 14-16, 2016 ASCSU Plenary Meeting, Four Resolutions Were Passed

AS-3264-16/EX Receipt of the Quantitative Reasoning Task Force Report
Requests that the Chancellor’s Office join the ASCSU in facilitating conversations among appropriate stakeholders about acceptability of and implementation issues with the recommendations provided by the task force.

AS-3265-16/APEP Implementation of Quantitative Reasoning Task Force Recommendations that Reflect Items Previously Approved by the Academic Senate CSU
Requests that the Chancellor’s Office, in collaboration with the ASCSU, engage appropriate stakeholders in implementation of those recommendations in the QRTF report that the ASCSU has previously endorsed:
1. Requiring a Fourth Year of Mathematics/Quantitative Reasoning for Admission to the California State University, and
2. Establishing a Center for Advancement of Instruction in Mathematics.

AS-3266-16/FA Commendation for Lori Lamb – Vice Chancellor, Human Resources

AS-3267-16/FGA Support of Proposition 55 on the November Ballot: Tax Extension to Fund Education and Healthcare
Expresses ASCSU support for Proposition 55, Tax Extension to Fund Education and Healthcare, and urges campus senates likewise to support Proposition 55.

Four Resolutions Received First Reading

AS-3268-16/FGA Response to ACR 158 (Holden): Postsecondary Education: Transfers
Reaffirms ASCSU’s commitment to improving student transfer within and among California’s three higher education segments, which is the goal of ACR 158 (Holden); and clarifies that many of the appropriate policies and processes to facilitate transfer are already in place.

AS-3269-16/AA Course Grading in the Golden Four
Recommends that course-to-course transfer of credit for lower division basic subjects in General Education (GE) (oral communication, written communication, quantitative reasoning, and critical thinking; the “Golden Four”) follow the rules for GE credit from the institution where the student completed the course; reiterates ASCSU’s support for Grade Minima for CSU General Education Courses in the “Golden Four” of a C (2.0) in each course; asks campus senates to adopt policies that require matriculated students to earn a grade of C (2.0) in each of the Golden Four courses for General Education credit; and encourages the adoption of a system-wide rule such that a grade of less than a C will not yield CSU “Golden Four” GE credit, regardless of the institution of origin.

**AS-3270-16/APEP Endorsement of the Quantitative Reasoning Task Force Recommendations**

Endorses the recommendations included in the QRTF report.

**AS-3271-16/AA Establishment of an ASCSU Faculty Workgroup to Study General Education**

Establishes an ASCSU working group of faculty in order to support the value, quality, and diversity of General Education (GE) programs system-wide.

Copies of these and other resolutions may be found at http://www.calstate.edu/AcadSen/Records/Resolutions/. Faculty are encouraged to provide feedback on the above resolutions as well as on any other matters of potential concern to the CSU Academic Senate to the SDSU academic senators Nola Butler-Bird (nbutler@mail.sdsu.edu), Bill Eadie (weadie@mail.sdsu.edu), and Cezar Ornatowski (ornat@mail.sdsu.edu).

**Additional Information**

The ASCSU website (http://www.calstate.edu/AcadSen/?source=homepage) includes committee information, approved agendas/minutes, reports, resolutions, and current senator contact information.

*Faculty-to-Faculty*, the ASCSU Newsletter, is published approximately two weeks after each plenary. It includes ASCSU chair’s report, committee reports, invited articles on current events, and committee recommendations. To have the newsletter delivered automatically via email, subscribe at http://www.calstate.edu/AcadSen/Newsletter/
To: The Senate
From: The Graduate Council
Date: September 8, 2016
Re: 2017-2018 General Catalog and Graduate Bulletin

INFORMATION (41-09-16.500)

ENGLISH

1. New course.

   English

   DIG METHODS LIT STUDIES (C-4)
   ENGL 562. Digital Methods in Literary Studies (3)
   Prerequisite: Six lower division units in literature and/or creative writing or graduate standing.
   Cutting-edge digital methods for analyzing digitized literary texts and creating born-digital literature. Hands-on competencies in studying and creating literature digitally. See Class Schedule for specific content. May be repeated with new content. Maximum credit six units.

JOURNALISM AND MEDIA STUDIES

1. New course.

   Journalism and Media Studies

   SEM: MEDIA & POLITICS (C-5)
   JMS 582. Seminar in Media and Politics (3)
   Prerequisites: Upper division or graduate standing and Journalism and Media Studies 489 or 560 or credit or concurrent registration in Journalism and Media Studies 600B.
   Effects of mass media on domestic and global politics and elections. Theories and concepts in media and politics. History of media in politics, including impact of digital and social media on the political process.

LESBIAN, GAY, BISEXUAL, AND TRANSGENDER STUDIES

1. New course.

   Lesbian, Gay, Bisexual, and Transgender Studies

   SELECTED TPX LGBT STUDIES (C-4)
   LGBT 596. Selected Topics in Lesbian, Gay, Bisexual, and Transgender Studies (1-3)
   Prerequisite: Upper division or graduate standing.
Selected topics in lesbian, gay, bisexual, and transgender studies. May be repeated with new content. See Class Schedule for specific content. Limit of nine units of any combination of 296, 496, 596 courses applicable to a bachelor’s degree. Credit for 596 and 696 applicable to a master’s degree with approval of the graduate adviser.
TO: SEC
FROM: Mary Ruth Carleton, Vice President, University Relations and Development
DATE: September 20, 2016
RE: Information

The Campaign for SDSU:

The Campaign for SDSU has now reached the $725M benchmark. The following are gifts of note since the last report:

Faculty Emeritus Arthur Getis made a gift of $20,000 to support the Long Gen Ying Travel fund in the College of Arts and Letters.

Alumna Margaret Mannatt-Galvin made a $19,260 gift-in-kind to support Special Collections in the Love Library.

Alumni Rick and Sharon Rosas pledged $50,000 to establish the Rosas Family Endowed Accountancy Scholarship in the College of Business Administration.

TCF Board Member and Alumnus, Thom McElroy, and his wife, Sarah, an alumna, pledged $50,000 establishing the Thom and Sarah McElroy Endowment for the Art Entrepreneurship Lecture Series in the College of Professional Studies and Fine Arts.

Alumni Richard and Sharon Fogg pledged $50,000 to establish the Dr. Thomas Warschauer Director Endowment in the College of Business Administration.

Alumnus Paul Robinson pledged $5,000 to support the Thomas B. Day Quad.

Aztec Athletics received the following gifts: $12,807 from Jim and Susan Morris; $12,800 from Glenn and Joanne Dethloff; $12,800 from Faculty Emeritus, Cliff Bee and his wife, Mary and $12,405 from Alumnus Gary Cady.

Alumna Marissa Vasquez Urias made a $15,000 pledge providing support to the Vasquez Urias Scholarship for Advancing Latinx Student Success.

Alumni Dave and Catherine Capper made a $9,000 gift to the Zahn Center in the College of Engineering.

Alumnus Joel Goodman made a planned gift of $17,096 to preserve and provide access to the Henry Lesser Collection in the Love Library.

Frank Feeney, an Alumnus, and his wife, Donna, pledged $12,500 to support the Dean’s Excellence Fund in the College of Arts and Letters.

The Aztec Club Director’s Cabinet in Athletics received a gift of $15,000 from Alumnus Vincent Pellerito and his wife, Cynthia.
A $50,000 pledge from Alumnus Jim Brown and his wife, Marilyn, will support the Thomas B. Day Quad in the Engineering and Interdisciplinary Sciences Complex.

A $15,790 gift from the J.D. Bud and Vonda Webb Foundation will provide scholarships in the Guardian Scholars Program in the Division of Student Affairs.

Seth Kaplowitz made a $10,000 pledge to support the Zahn Innovation Platform Launchpad in the College of Engineering.

A $9,000 gift from an anonymous alumnus will support the Guardian Scholars Program and the Geological Sciences Fund in the College of Sciences.

The Cyber Center of Excellence made a $10,000 gift supporting the College of Sciences.

Alumni Herbert and Carol Mutter gifted $10,035 to support the College of Business Administration.

A $10,000 matching gift from the Wege Foundation will provide support for the Zahn Innovation Center.

A $22,000 gift from the Filanc Family Trust will support Athletics.

Gifts totaling $15,790 from Sempra Energy will support mentoring opportunities through the Sempra Energy College of Business Administration Mentorship Program.

Dorothy Cable, an alumna, made a pledge of $56,000 supporting the Ruth Anna, Louis F., Dorothy Cable Endowed Scholarship in the College of Professional Studies and Fine Arts.

The 3-M Company made a gift of $31,000 supporting the 3-M Frontline Sales Initiative Fund in the College of Business Administration.

Alumnus Stephen Coslik made gifts totaling $10,000 supporting the Real Estate General Fund and the Dean’s Fund in the College of Business Administration.

A $10,000 gift from David Gubser will support SDSU LGBT Programs in Student Affairs.

Alumnus Scott Dale made a $9,000 gift to support the Aztec Club Director’s Cabinet in Athletics.

The Voice of San Diego made gifts totaling $7,000 supporting the College of Professional Studies and Fine Arts.

A $15,000 pledge from Frank Harris and Dr. Jonathan Wood will support the Harris and Wood Scholarship for the Advancement of Community College Equity in the College of Education.

TCF Board Member and Alumnus, Andrew Esparza and his wife, Karen, an alumna, made a gift of $60,000 to support faculty and student programs within the Institute for Human Resources Management and Institute for Inclusiveness and Diversity in Organizations in the College of Business Administration.
Campaign, Presidential & Special Events:

President and Mrs. Hirshman hosted the 2nd annual Zuma Awards, which recognize the contributions and efforts made by staff in support of the University, the community and their fellow employees. Nine awards were distributed.

President Hirshman hosted an informal gathering of Athletics Director’s Club members and select athletics and university donors to receive feedback on the process and expectations for the search for the new Athletics Director. Nearly 50 supporters attended the event.

Media Relations:

2016-17 Marketing and Communications Key Metrics

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<th>Monthly</th>
<th>Year to Date</th>
<th>Annual Goals</th>
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<td>Visitors</td>
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<td>58,913</td>
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<td>Followers</td>
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<td>Clicks (paid)</td>
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<td>Views (organic)</td>
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<td>Views (paid)</td>
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### Instagram

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<th>Followers</th>
<th>Likes (organic)</th>
<th>Impressions (paid)</th>
<th>Video views (paid)</th>
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### Media Relations

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<th>Total Clips</th>
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### Merit

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<th>Students with Merit Pages</th>
<th>High Schools reached</th>
<th>Social Media Impressions</th>
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<td></td>
<td>9,341</td>
<td>48</td>
<td>64,301</td>
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<tr>
<td></td>
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<td>64,301</td>
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</table>

### Community Relations

<table>
<thead>
<tr>
<th></th>
<th>Community Members brought to campus for event or activity</th>
<th>Significant individual meetings and interactions in the community</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9</td>
<td>39</td>
</tr>
</tbody>
</table>

### SDSU NewsCenter Top Stories This Month

- Princeton Review’s Best Colleges (6,300)
- New Interactive Map (2,696)
- Fall Campus Construction (2,455)

### Traffic Sources to SDSU NewsCenter this month

- Facebook (16,501)
- Google (15,536)
- SDSU (2,482)
- Twitter (1,908)
Media Relations National Hits

Major media coverage this month included Jean Twenge’s research about millennials being less sexually active than prior generations in the LA Times, Time Magazine and the New York Post; John Ayers’ study on the impact Leonardo DiCaprio’s Oscar acceptance speech had on climate change awareness in the Huffington Post and Washington Post; Melody Schiaffino’s research about the lack of translators in hospitals on Fox News and Reuters Health; and Nick Shikuma’s study about barnacles on ships in The Economist and Ocean News & Technology Magazine.

Media Relations Local Hits

Local media this month included an article about the new wave of scientists joining SDSU in the Union Tribune, coverage of move-in day on Fox 5, KGT, KUSI, KFMB and the Union Tribune; live crews from KGTV and KUSI also came to campus on the first day of classes.

<table>
<thead>
<tr>
<th>Merit Monthly Achievements</th>
<th>Total Students</th>
<th>Student Open Rate</th>
<th>Student Click Rate</th>
<th>Media Outlets</th>
</tr>
</thead>
<tbody>
<tr>
<td>New AS Representatives</td>
<td>56</td>
<td>93%</td>
<td>71%</td>
<td>156</td>
</tr>
</tbody>
</table>

Community Relations

Community Area Public Safety Meeting
Collaborative meetings with Rolando, Alvarado Estates, College View Estate, College Area Business District, El Cerrito and Del Cerro
messages on Nextdoor regarding orientation, move-in day and the first day of classes