In attendance: Jenny Quintana (Chair), Michael Bayliss (Electrical and Computer Engineering), Zohir Chowdhury (Graduate School of Public Health), Steve Lincoln (Physical Plant), Kenzie McDonald (Associated Students-Enviro Business Society), Amy Raymond (Environmental Health and Safety), Loren Schreiber (Theatre, Television and Film), Bob Schulz (Business and Financial Affairs)

I. Call to Order: The meeting was called to order by Jenny Quintana, Chair. Committee members introduced themselves since new members were in attendance.

II. Old Business

A. Minutes from last meeting – The minutes were approved as written.

B. Report on progress towards smoke-free campus – Committee Formed

Jenny Quintana received a memo from the President containing the list of designees to serve on the task force to select the designated smoking areas and also to designate an office to receive complaints about violations of the smoking policy. It will be a challenge to set up a meeting all the designees can attend. She asked for committee input on the selection criteria for the designated smoking areas. Discussion brought up some issues to consider:
1. A minimum of 25’ from building openings: doors, windows, air intakes, etc.
2. As far from major walkways as possible.
3. Look at areas currently being used to see if they are appropriate to be designated.
4. Consider the input of smokers if any are on the task force or solicit input.
5. Consider parking lots or adjacent to parking lots since the air quality is already compromised. There are some small lots located on the interior of the campus.
6. Consider wind direction and air circulation patterns.
7. Look at areas along roadways like Aztec Circle drive for easy access.
8. Consider time and distance to reach on a work break of 15 minutes.
9. Hard surfaces only or areas that can be paved for grounds crew and litter issues.
10. Is shelter required so that in hot or wet weather smokers don’t congregate elsewhere?
11. Adjacent to public sidewalks on the perimeter of campus may work if low foot traffic.

Jenny Quintana has noticed how congested the campus is and finding areas to meet the criteria will be difficult. She added that Imperial Valley Campus and all auxiliaries and leased facilities will also be affected. Kenzie McDonald asked if the policy would be enforced. There is no code to issue citations so the only enforcement would be peer pressure/social enforcement. Studies have shown that social enforcement, as well as imposing further restrictions, does work to reduce smoking. Final implementation will require a publicity campaign and campus outreach.

C. Discussion on bike lane proposal (materials sent by email)

Bob Schulz commented that the Senate Sustainability Committee had approved the bicycle/skateboard proposal as presented in the report prepared for Associated Students and the Enviro-Business Society. He asked what our committee’s role is in the process.

Jenny Quintana stated that the committee can either support, not support or suggest amendments to the proposal. It is not our committee’s resolution and we are only giving feedback to the Senate. She also said that the students are anxious to move forward with implementation if approved. John Foissett was unable to attend today so we don’t have any feedback from Mary Shojai of Student Disability Services regarding the proposal.
Kenzie McDonald said she thought Mary Shojai had met with the consultants and that her input had been included in the final proposal.

Bob Schulz stated that the Public Safety Code that prohibits bicycles and skateboards on campus must be amended in order to implement any of the proposal. He suggested that what the committee is supporting or not supporting is an amendment to the Public Safety Code to allow for designated bicycle and skateboard lanes on campus. He also had some input from Chief Browning of Public Safety.

Chief Browning would prefer that if the code is amended it be on a temporary basis with a specified expiration date (possibly 2 to 4 years). This could be extended if the program is a success or allowed to expire if not. Code amendments are processed through the court system and this would avoid having to make a future amendment, just an extension. He also proposed installing only one lane during the trial period. He felt that Campanile Walk would probably have the most impact. Bob Schulz commented that if the program is seen as a trial, the pavement markings should be only semi-permanent/removable rather than permanent paint or texturing that would be much harder to remove and probably more expensive.

Jenny Quintana asked about the cost and funding source for this project since it was not included in the report. The cost is estimated at $5 million for all phases of the project but funding has not been identified. Associated Students has a “green tax” students approved and there are funds from fines and forfeitures that are to be used for alternative transportation projects. These are not parking fees. There is some reluctance to commit funds to a discretionary project in these uncertain budget times.

Mary Shojai had requested a relatively small amount of funds for signage to designate electric cart pickup points and has received no support. Most of the requests for electric cart transport are for short term disabilities and she doesn’t have department funds for this.

Student Disability Services also had concerns about wheelchairs and golf carts sharing the lanes with bicycles and skateboards and the committee agreed that they would not be required to use the lanes and wheelchairs are allowed everywhere. There were still concerns about the areas of intersection and tactile barriers to prevent visually impaired students from entering the lanes inadvertently. Bob Schulz added that any kind of groove or cut in the sidewalk can be hazardous to cyclists and skateboarders. The question was asked if yield signs are needed to warn pedestrians they are crossing a bicycle/skateboard lane.

Michael Bayliss also commented that the proposed speed limit of 10 mph on Campanile Walk was inconsistent with the 5 mph posted on some of the roadways on campus. The committee will defer to Public Safety’s recommendation on speed limits.

Jenny Quintana proposed a motion to support an amendment to the Public Safety Code with the language suggested in the consultant’s report to allow for designated bicycle and skateboard lanes on campus for a specified trial period in location(s) to be determined. The vote was 7 in favor and 1 opposed with the condition that Student Disability Services and Public Safety input be considered before implementation.

Kenzie McDonald asked about the proposed off campus improvements. Bob Schulz responded that these are beyond the jurisdiction of the campus but there is a lot of interest and support for improving College Avenue for bicycle safety. The City of San Diego or SANDAG may have a program to add bike lanes since there have been new bike lanes added to city streets recently (Claremont Drive above Mission Bay Park).

III. New Business – No new business

IV. Adjournment: The meeting was adjourned at 10:35 a.m.