In attendance: Jenny Quintana (Chair), Eddie Gilbert (Public Safety), Rae Gurne (Student), Steve Lincoln (Physical Plant), and Amy Raymond (Environmental Health and Safety)

I. Call to Order: The meeting was called to order at 9:03 a.m. by Jenny Quintana.

II. Old Business

A. Proposal for a smoke free campus – The draft resolution for a smoke free campus was discussed and it was agreed to add three more items. Jenny Quintana will incorporate them into the draft resolution and forward to the Senate Executive Committee (SEC) for consideration.

1. Although specific data was not available, a smoking ban would reduce or eliminate the cost of staff time spent in picking up cigarette debris and cleaning cigarette urns.

2. A smoking ban would decrease tobacco-related litter and improve the appearance of the campus environment.

3. A smoking ban would decrease or eliminate the number of trash can and ash tray fires which would reduce Public Safety and first responder calls. Eddie Gilbert reported that these are the most common type of fires on campus.

B. Closing Campus Core Report Proposal – This item was postponed from our last meeting awaiting comment from Bob Schulz. He is no longer available to meet on the second Wednesday of the month. Before considering the resolution, SEC requested a report with more specific information. Jenny Quintana suggested that the resolution does not require a total closure but more restrictions to enhance pedestrian safety such as severely limiting the hours and types of vehicles that have access to the campus core. Bob Schulz had previously suggested that Public Safety/Chief Browning may have more insight on this issue. Steve Lincoln commented that private vehicles are not the main problem, although some do take advantage or get lost. Most of the vehicle traffic in the campus core consists of vendors, deliveries, service vehicles, Physical Plant, Business Services, etc. Some of the problem is caused by poor design where walkways are inadequate for the number of pedestrians such as in front of College of Arts and Letters. Jenny Quintana commented that when classes let out, students are forced to walk in the roadway which is not safe. Avenue of the Arts from Scripps Cottage to Life Sciences is also a problem area. Public Safety has replaced some of the bollards to limit vehicle access to walkways in many areas but some access has to be maintained for emergency vehicles and without constant monitoring others will use it. Amy Raymond noted that departments seem to be moving toward smaller electric vehicles for on campus use.
Eddie Gilbert commented that there seems to be an almost 50% increase in bike and skateboard traffic on campus and that many times they do not observe the rules of the road which increases the chance of accidents and collisions.

The committee agreed that in addition to limiting vehicle access, other measures may be needed to enhance pedestrian safety such as better signage and redesign of certain high traffic areas.

C. **Recyclable content of campus products** – Amy Raymond will request updated information from the Chancellor’s Office on the statistics of recycled products purchased by campus. Then we can see where the campus is in meeting the mandates of the CSU Buy Recycled Program. Rae Gurne said that the Green Love student group is also gathering data on recycled content purchases from the campus and auxiliaries. Jeff Fratt in Contracts and Procurement Management collects this information for the campus and reports to the Chancellor’s Office each year. Jenny Quintana will contact Geoffrey Chase, Chair of the Senate Sustainability Committee, to see if they have an interest in co-sponsoring a resolution regarding purchase of recycled content paper. Our draft resolution is directed at recycled content printing and writing paper which is a specific category in the CSU Buy Recycled Program. The other paper products category includes paper towels, napkins, toilet paper, etc.

III. **New Business:**

A. Steve Lincoln reported that Physical Plant has placed new commingled recycling containers in outdoor areas. There are now 106 paired with trash receptacles.

B. Amy Raymond announced that there is a daily SDSU police media bulletin available by e-mail subscription. She can provide instructions if you are interested. Eddie Gilbert reported that the crime statistics for 2007 have now been published and are available on the Public Safety website. This is a report required by law. Jenny Quintana received an inquiry from a student regarding the jurisdiction of Public Safety. Eddie Gilbert responded that the campus is their primary responsibility and their jurisdiction officially ends at the trolley power substation. Metropolitan Transit System is responsible for the trolley stations and the San Diego Police Department has authority beyond the campus radius.

The College Area Community Council is another resource to address safety concerns in the campus area and has broad representation. The new San Diego City Council representative for the campus area will be Marti Emerald.

IV. **Next Meeting Date:** Wednesday, December 10, at 9:00 a.m.  
   **Location Changed to Engineering 323 L&M**

V. **Proposed Meeting Dates for Spring 2009 (2nd Wednesday of each month):**  
   February 11  March 11  April 8  May 13  All at 9:00 a.m.  
   No meeting in January since the 2nd Wednesday is before the semester begins.  
   **Location:** To be determined  
   Jenny Quintana will contact Bob Schulz regarding his availability to meet.

VI. **Adjournment:** Meeting was adjourned at 10:00 a.m.