In attendance: Jenny Quintana (Chair, Graduate School of Public Health), Michael Bayliss (Electrical and Computer Engineering), John Foissett (SHS), Berenice Rodriguez (Student, Enviro-Business Society rep)

I. Call to Order: The meeting was called to order by Jenny Quintana, Chair. Committee members introduced themselves since new members were in attendance.

II. Old Business

A. Minutes from last meeting – The minutes were approved as written.

B. Report on progress towards smoke-free campus – Committee Report

Jenny Quintana reported on the task force to select the designated smoking areas appointed by the President last Spring. The report from the committee, submitted in summer, showed proposed designated smoking areas and was reviewed by the SEC and the Senate. Bob Schulz from our committee presented it to the Senate, and reported that the feedback was more or less positive. Two modifications to the smoking areas were made based on feedback – to Scripps Cottage area and to the top of PS 4. There is no code to issue citations so the only enforcement would be peer pressure/social enforcement. Studies have shown that social enforcement, as well as imposing further restrictions, does work to reduce smoking. Final implementation will require a publicity campaign and campus outreach. The report will now go to the Chancellor’s office.

C. Update on bike lane

The bicycle/skateboard lane has been implemented in a temporary manner on Campanile walkway. John Foissett remarked that the tactile strips were not in place to protect the visually impaired. He will contact the AS Vice-president to inquire about them, as these were part of the approved proposal.

III. New Business

A. Need Secretary! A secretary will be chosen at the next meeting.

B. Emergency Preparedness. The campus (contact Nancy Lopez) is planning an emergency preparedness drill for October 21 and Nancy asked this committee for feedback. After discussion we sent her the following input on the emergency preparedness drill and training:

1. we strongly support a campus-wide drill, rather than a few buildings.
2. The loudspeaker system should also be tested during this drill
3. a post drill 'lessons learned ' briefing would be essential to improvement and we would like to be briefed on that as well as just the team.
4. faculty, who are likely the point of contact for students in a real emergency, do not receive sufficient training. Could an emergency preparedness training be required just as we have other required harassment training etc?
5. could Blackboard automatically insert emergency information into courses based on course location, for review by instructors and students?
6. could we have a report on the percent of students, staff and faculty who have signed up for the emergency text message cell phone system?
7. emergency supplies, County provided and other. Should staff and faculty have training on where supplies are located or be required to have water etc in their offices?
C. Agenda The committee reviewed the E and S Committee agenda for the academic year, for forwarding to the Senate

D. Meetings: will be Tuesdays at 9:30 am on the first Tuesday of the month. We still need 1 student, 2 faculty. Jenny Quintana will email Terry Gee to see if a rep from EHS can be found to replace Amy Raymond.

IV. Adjournment: The meeting was adjourned at 10:25 a.m.